

# YORK UNIVERSITY CONTINUOUS PARKING PERMIT APPLICATION KEELE & GLENDON CAMPUS

## Instructions

**ALL CONTINUOUS PERMIT APPLICANTS MUST COMPLETE THIS APPLICATION FORM, A PAYROLL DEDUCTION FORM AND PROVIDE A VALID OWNERSHIP FOR ALL VEHICLES REGISTERED. IF THE VEHICLE OWNER IS DIFFERENT FROM THE DRIVER, THE REGISTERED OWNER MUST ALSO SIGN THE APPLICATION FORM**

**Choose and indicate Permit type & location – see rate chart for options.**

Car Pool (Diamond Pool) parking is available. Please refer to our website for details.

**Mail Instructions** – Please send your completed application with a photocopy (front & back) of the valid vehicle ownership(s) and payment to:

**KEELE CAMPUS PERMITS-MAIL TO:**  
 York University Parking & Transportation Services  
 Suite 222, William Small Centre, 155 Campus Walk  
 4700 Keele Street, Toronto, ON M3J 1P3  
 Phone(416)736-5335

**GLENDON CAMPUS PERMITS-MAIL TO:**  
 York University Parking & Transportation Services  
 Glendon College, Greenhouse  
 2275 Bayview Avenue, Toronto, ON M4N 3M6  
 Phone(416)487-6788

Any questions should be directed to Parking & Transportation Services or visit our website at [www.yorku.ca/parking](http://www.yorku.ca/parking)

## Terms and Conditions

In applying for the parking Permit indicated on this application, I hereby agree to assume all responsibilities for the vehicle(s) registered herein, to adhere to the Parking and Traffic Regulations at York University as amended from time to time, and to accept all the conditions contained therein. I acknowledge having received a copy of these regulations. I further certify that I am in possession of a valid driver's license and that the vehicle(s) registered for parking are properly licensed and insured.

All outstanding parking citations must be paid in full prior to a Parking Permit being issued. Registered owners and registered drivers (if applicable) will be sent notification of their outstanding citations. If the registered owner and/or registered driver does not respond to the notification within 30 days, the registered vehicle(s) may be subject to relocation and suspension of parking privileges. Parking & Transportation Services reserves the right to apply unused permit fees against the outstanding citations. Outstanding fees related to citations and/or service charges issued to students will be referred to Student Accounts.

All Parking Permits are issued by and remain the property of York University Parking & Transportation Services. They are solely for the use of the party to whom they were issued. Transfer by sale or exchange renders the Permit invalid. Forgery, fraud, and possession of lost or stolen Permits are criminal offences. Vehicle(s) displaying forged, altered, lost or stolen Permits, will be issued a citation, have Permit confiscated and face possible prosecution.

Lost and/or stolen Permits/Access cards must be reported immediately to Parking & Transportation Services. If your Permit/Access card is stolen it must also be reported immediately to Security Services to allow for an investigation. For further information regarding replacement charges please contact Parking & Transportation Services.

If you wish to cancel your parking permit, the permit must be returned to Parking Services by the **third business day** of the current month in order to avoid being charged for that month.

York University assumes no responsibility for any damage or loss to a motor vehicle or its contents, no matter how caused, while it is on University property.

## Parking Permit Description & Rate Chart

USE A CAMPUS MAP TO ASSIST YOU WHEN CHOOSING YOUR LOT  
 ALL PRICES ARE SUBJECT TO APPLICABLE H.S.T. AT TIME OF PURCHASE

PERMIT TYPE	MONTHLY	KEELE CAMPUS -Lot/Garage Names & Details
Unreserved	\$81.00	Valid in a specified Unreserved Lot ONLY; Shoreham Drive-Lot 63, or Rideau Road-Lot 69, 24 hours daily
Outer Reserved	\$104.00	Valid in a specified Outer Reserved Lot ONLY; York Boulevard-Lot 70, Chimneystack Road-Lot 97, Albany Road-Lot 67, Founders Road East-Lot 66, Founders Road West-Lot 65, Passy Crescent-Lot 91, Pond Road-Lot 86 or Physical Resources-Lot 68, determined at purchase, 24 hours daily
Reserved	\$116.00	Valid in a specified Reserved Lot ONLY; Lumbers-Lot 73, Nelson Road-Lot 82, West Office Building (WOB)-Lot 78, determined at purchase, 24 hours daily
Motorcycle	\$81.00	Valid in designated Motorcycle parking areas, 24 hours daily
Parking Garage	\$128.00	Valid in a specified Parking Garage ONLY; York Lanes-Lot 72, Arboretum Lane-Lot 80 or Student Services-Lot 84, determined at purchase, 24 hours daily
Evening Staff	\$104.00	Valid in a specified reserved Lot (see Reserved Lots above), determined at purchase from 2:30pm to 7:30am and 24 hours daily on weekends

PERMIT TYPE	MONTHLY	GLENDON CAMPUS -Lot Names & Details
Unreserved	\$81.00	Valid in Unreserved lots; F-Lot 2 and G-Lot 1, 24 hours daily
Reserved	\$116.00	Valid in Reserved Lots; A-Lot 4, B-Lot 5 and C-Lot 15, 24 hours daily
Motorcycle	\$81.00	Valid in any Unreserved Lot (see Unreserved Lots above) or designated Motorcycle parking area, 24 hours daily

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PLEASE REFER TO INSTRUCTIONS ON REVERSE SIDE - FILL OUT APPLICATION COMPLETELY TO AVOID DELAYS

DRIVER INFORMATION & ADDRESS

LAST NAME	FIRST NAME	INITIAL

EMPLOYEE NUMBER

STAFF   
  FACULTY   
 YORK EMAIL \_\_\_\_\_

**PERMANENT ADDRESS**

APT No.	STREET No. & NAME

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CITY	PROV	POSTAL CODE

PHONE No

**CAMPUS ADDRESS**

DEPARTMENT

--

ROOM No & BLDG

CAMPUS PHONE No	EXT

**Vehicle License Plate & Registered Owner Information**

VEHICLE 1 / REG'D OWNER

**VEHICLE 1 REGISTERED OWNER**

LICENSE PLATE No.	PROV	MAKE	MODEL	STYLE	COLOUR	YEAR

LAST NAME	FIRST NAME	INITIAL

**IS OWNERSHIP ADDRESS SAME AS PERMANENT ADDRESS ABOVE**   
  YES   
  NO - IF NO, PLEASE COMPLETE ADDRESS BELOW

APT No.	STREET No. & NAME

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CITY	PROV	POSTAL CODE

PHONE No

VEHICLE 2 / REG'D OWNER

**VEHICLE 2 REGISTERED OWNER**

LICENSE PLATE No.	PROV	MAKE	MODEL	STYLE	COLOUR	YEAR

LAST NAME	FIRST NAME	INITIAL

**IS OWNERSHIP ADDRESS SAME AS PERMANENT ADDRESS ABOVE**   
  YES   
  NO - IF NO, PLEASE COMPLETE ADDRESS BELOW

APT No.	STREET No. & NAME

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CITY	PROV	POSTAL CODE

PHONE No

**Select Permit Type, Location - See Reverse**

TYPE, LOCALE

**KEELE CAMPUS**   
  **GLENDON CAMPUS**   
  **GARAGE**   
  **RESERVED**   
  **OUTER RESERVED**   
  **UNRESERVED**

LOT/GARAGE NAME

DELIVERY

**Delivery Options**

MAIL TO HOME   
  MAIL TO CAMPUS ADDRESS   
  PICK-UP AT OFFICE

PRIVACY

Privacy: Personal information in connection with this form is collected under the authority of **The York University Act, 1965** and will be used for the administration of parking services and other related or consistent purposes. If you have any questions about the collection, use or disclosure of personal information by York University, please contact: Manager, Administration – Parking & Transportation Services, Room 222 William Small Centre, (416) 736-5335.

I have read, understood and agree to the above and the terms and conditions stated on the reverse side of this application. I accept full responsibility for ALL citation notices issued by the University with respect to the registered vehicle(s) and/or permit(s).

DATE
M   M   D   D   Y   Y

DRIVERS SIGNATURE \_\_\_\_\_ MUST BE SIGNED BY DRIVER TO BE ACCEPTED

DATE
M   M   D   D   Y   Y

REGISTERED OWNERS SIGNATURE \_\_\_\_\_ MUST BE SIGNED BY OWNER TO BE ACCEPTED

**FOR OFFICE USE ONLY**

PERMIT No: \_\_\_\_\_

ACCESS CARD No: \_\_\_\_\_

NOTES: